



**DONG NAI PORT JOINT STOCK COMPANY**

Add: 1B-D3 Binh Duong quarter – Long Binh Tan Ward – Bien Hoa City – Dong Nai Prov.  
Tel: (0251) 383 2225 Fax: (0251) 383 1259 Website : [www.dongnai-port.com](http://www.dongnai-port.com)

**LETTER OF INVITATION**

**ATTENDING THE ANNUAL GENERAL MEETING IN 2025**

**To: Shareholders of Dong Nai Port Joint Stock Company**

Pursuant to Charter of Dong Nai Port Joint Stock Company, the Company’s Management Board respectfully invites Shareholders to attend in the 2025 Annual General Meeting with the following information:

**1. Organization:**

- Time: **7h45, Thursday, April 24<sup>th</sup>, 2025**
- Location: **Golden Palace Wedding & Convention.  
No.04-06 Nguyen Ai Quoc St, Tan Tien Ward, Bien Hoa City.**

**2. Content:**

The content of the 2025 Annual General Meeting will be uploaded at Website: <http://www.dongnai-port.com/> and sent to Shareholders when attending the meeting.

**3. Registration:**

- In order to prepare facilities to welcome delegates, Shareholders kindly register your attendance with Administration Department - Dong Nai Port Joint Stock Company or send the Letter of Attendance Confirmation to the address below before 5:00 p.m dated April 15, 2025. In case the shareholder can not attend in the meeting, he or she may authorize another person or the Chairman accordingly.

**4. Address to send letter or contact for support:**

- **Dong Nai Port Joint Stock Company – Administration Department**
- Address: 1B-D3 Binh Duong Quarter-Long Binh Tan Ward-Bien Hoa City-Dong Nai Prov.
- Tel: (0251) 383 2225 Fax: (0251) 383 1259

**5. Shareholders or authorized person should bring documents while attending the meeting as below:**

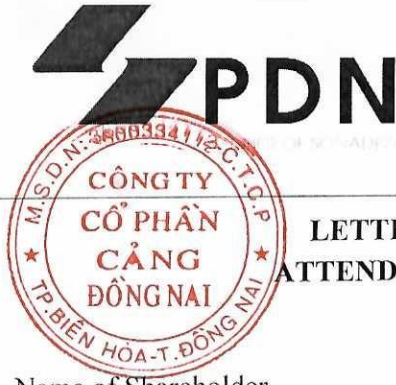
- Letter of Invitation and Authorized Letter (if any)
- ID Card or Passport

It is our pleasure to welcome you at the Company's 2025 Annual General Meeting.

**ON BEHALF OF MANAGEMENT BOARD  
CHAIRMAN**



**TRAN THANH HAI**



SONADEZI CORPORATION  
DONG NAI PORT JOINT STOCK COMPANY

Add: 1B-D3, Binh Duong Quarter, Long Binh Tan Ward, Bien Hoa City Dong Nai Prov.  
ĐT: 02513.832 225 - 834192/93/94/95/96/9798 Fax: 02513.831 259  
Email: [info@dongnaiport.com.vn](mailto:info@dongnaiport.com.vn) Website: [www.dongnai-port.com](http://www.dongnai-port.com)

**LETTER OF REGISTRATION OR AUTHORIZATION  
ATTENDING THE ANNUAL GENERAL MEETING IN 2025**

**To: Dong Nai Port Joint Stock Company**

Name of Shareholder:.....  
Legal representative (for organization):.....  
ID Card/Passport/Business registration No.:..... Issued by .../.../..... At.....  
Add: ..... Tel:.....  
Total shares represented/ owned: ..... share.

(Shareholder can choose or check the appropriate box)

- REGISTER FOR ATTENDANCE  
 AUTHORIZE PERSON AS BELOW

Mr./Mrs.: .....  
ID Card/Passport/Business registration No.:..... Issued by .../.../... .. at.....  
Add: ..... Tel:.....

(\* ) Or:

- CHAIRMAN OF THE COMPANY

**Contents for authorization:**

The authorized person represents the authorizing person to attend the 2025 Annual General Meeting of Dong Nai Port Joint Stock Company to conduct all rights and obligations at the General Meeting related to the number of shares authorized.

We are fully responsible for this authorization and commit to strictly comply with the current regulations of the Law and the Charter of Dong Nai Port Joint Stock Company, and will not have any complaints in future.

**Note:**

The proxy recipient is not allowed to authorize the number of shares owned by the authorizer to another person, and must bring ID card/ Passport when attending the meeting.

This letter of authorization is only valid if it is signed by both parties. If the authorizer or authorized recipient is an organization, there must be the signature of the legal representative and the seal of the organization.

This letter of authorization will expire when the 2025 Annual General Meeting of Dong Nai Port Joint Stock Company ends.

**Shareholder/Authorizer**  
(Signed, write full name and stamp (if any))

Date \_\_\_\_ month \_\_\_\_ year 2025  
**Authorized person**  
(Signed, write full name and stamp (if any))

**Note:**

+ In case Shareholder can not choose a person to authorize, he/she can authorize the Chairman of the company at mark (\*)

+ This letter will be sent to the company before 17h00 dated 17/04/2025 at the above address.

Bien Hoa, April .... 2025

**PROGRAM IN DETAILED  
THE ANNUAL GENERAL MEETING IN 2025**

NO.	TIME	CONTENTS
01	07h30 – 08h00	<b>Welcome</b> Shareholders register with the Inspection Committee and receive voting forms
<b>I</b>	<b>Opening Ceremony</b>	
02	08h00 - 08h05	Saluting the flag
03	08h05 – 08h10	Declaring the reason and introducing the delegates
04	08h10 – 08h15	Report for the inspection of shareholders eligible to attend the meeting
05	08h15 – 08h20	Introducing the Presidium – <b>Voting</b>
06	08h20 – 08h25	Approve for meeting regulations – <b>Voting</b>
07	08h25 – 08h30	Introducing the Secretariat – <b>Voting</b>
		Introducing vote counting committee – <b>Voting</b>
08	08h30 – 08h35	Approve for the contents of meeting program – <b>Voting</b>
<b>II</b>	<b>Contents: All issues discussed and voted in the meeting</b>	
09	08h35 – 08h50	Report of the Management Board on operation and business results in 2024; Plan and direction for operation and business activities in 2025
10	08h50 – 09h05	Report of the Supervisory Board on the inspection and supervision of operation and business activities, the supervision of the Management Board and General Director in operation management in 2024 and the audited Financial Report of 2024 carried out by RSM Vietnam Auditing & Consulting Company Limited
11	09h05 – 09h15	Proposal for profit distribution statement in 2024, plan for profit distribution in 2025
		Proposal for remuneration of the Management Board, Supervisory Board in 2024 and plan for 2025; Salary of the full-time Chief of Supervisory Board, activity costs of the Supervisory Board in 2024; Salary of Chief of Supervisory Board in 2025



12	09h15 - 09h20	Proposal for selecting an Auditing Unit for the Company's 2025 financial statements
13	09h20 - 09h30	Proposal for amendment and supplement for the Management Board's operating regulation
14		Proposal for amendment and supplement for the Company's Charter
15		Other contents (if any)
16	09h30 – 09h45	Meeting discussion
17	09h45 – 10h00	Voting instruction
18		Starting to vote
<b>III</b>	<b>Tea break (10h00 – 10h40)</b>	
19	10h40 – 10h45	Reporting the vote counting results
20	10h45 – 10h55	Approve for the draft Resolution of Annual General Meeting – <b>Voting</b>
21	10h55 – 11h15	Approve for the draft minutes of Annual General meeting - <b>Voting</b>
22	11h15	Meeting closed

ON BEHALF OF MANAGEMENT BOARD

CHAIRMAN



TRAN THANH HAI

